



MINUTES
DEPUTY SHERIFFS' SUPPLEMENTAL PAY BOARD
MEETING OF MARCH 07, 2013
CITY PLAZA I BUILDING
445 NORTH BOULEVARD
7th FLOOR CONFERENCE ROOM

The items listed on the Agenda are incorporated and considered to be a part of the minutes herein.

Chair Laura Lapeze called the meeting to order. Then Brenda Rankins called the roll.

MEMBERS PRESENT:

Ternisa Hutchinson, as designee for the Commissioner of Administration
Gary Bennett, as designee for Louisiana Sheriffs' Association
Laura Lapeze, as Chair and designee for the State Treasurer

OTHER PERSONS PRESENT:

Brenda Rankins, State Treasurer's Office
Denzel Stanley, State Treasurer's Office
Lindsay Schexnayder, State Treasurer's Office

Mr. Bennett moved approval of the minutes for the June 21, 2012 meeting, seconded by Ms. Hutchinson, and without objection, the minutes were approved.

Ms. Rankins provided a synopsis of eligibility determination criteria for Item 3(A), Deputy Steven Ted Viola, Caddo Parish. After reviewing the application details, Mr. Bennett moved approval, seconded by Ms. Hutchinson, and without objection, Item 3(A) was approved for supplemental pay of \$410.75 effective March 7, 2013.

Ms. Rankins provided a synopsis of eligibility determination criteria for Item 3(B), Deputy Billy Reese Woodel, Caddo Parish. After reviewing the application details, Mr. Bennett moved approval, seconded by Ms. Hutchinson, and without objection, Item 3(B) was approved for supplemental pay of \$410.75 effective March 7, 2013.

Ms. Rankins provided a synopsis of eligibility determination criteria for Item 3(C), Deputy Sheila T. Wright, Caddo Parish. After considering the application, Mr. Bennett moved to not approve the request since it was found to be ineligible based on section I(D), page 2 of the Deputy Sheriff's Supplemental Pay manual. The motion was seconded by Ms. Hutchinson, and without objection, Item 3(C) was not approved.

Ms. Rankins provided a synopsis of eligibility determination criteria for Item 3(D), Deputy Tiffany A. Veal, East Baton Rouge Parish. After considering the application, Ms. Hutchinson moved to not approve the request since it was found to be ineligible based on section I(D), page 2 of the Deputy Sheriff's Supplemental Pay manual. The motion was seconded by Mr. Bennett, and without objection, Item 3(D) was not approved.

Ms. Rankins provided a synopsis of eligibility determination criteria for Item 3(E), Deputy Kerry Caddie, Lafayette Parish. After considering the application, Ms. Hutchinson moved to not



MINUTES
DEPUTY SHERIFFS' SUPPLEMENTAL PAY BOARD
MEETING OF MARCH 07, 2013
CITY PLAZA I BUILDING
445 NORTH BOULEVARD
7th FLOOR CONFERENCE ROOM

approve the request since it was found to be ineligible based on section I(D), page 2 of the Deputy Sheriff's Supplemental Pay manual. The motion was seconded by Mr. Bennett, and without objection, Item 3(E) was not approved.

Ms. Rankins provided a synopsis of eligibility determination criteria for Item 4(A), Deputy Austin M. Butler, Concordia Parish. After reviewing the application details, Ms. Hutchinson moved approval, seconded by Mr. Bennett and without objection, Item 4(A) was approved to be recommended to Joint Legislative Committee on the Budget for final approval of back supplemental pay of \$3,180.73 effective December 21, 2011 to June 30, 2012.

Ms. Rankins provided a synopsis of eligibility determination criteria for Item 4(B), Deputy Layell A. Clerk, Jefferson Parish. After reviewing the application details, Ms. Hutchinson moved approval, seconded by Mr. Bennett, and without objection, Item 4(B) was approved to be recommended to Joint Legislative Committee on the Budget for final approval of back supplemental pay of \$65.72 effective June 27, 2012 to June 30, 2012.

Ms. Rankins provided a synopsis of eligibility determination criteria for Item 4(C), Deputy Mathew L. Thomas, Jefferson Parish. After reviewing the application details, Mr. Bennett moved approval, seconded by Ms. Hutchinson, and without objection, Item 4(C) was approved to be recommended to Joint Legislative Committee on the Budget for final approval of back supplemental pay of \$213.59 effective June 18, 2012 to June 30, 2012.

Ms. Rankins provided a synopsis of eligibility determination criteria for Item 4(D), Deputy Terrell J. Bergeron, St. Martin Parish. After reviewing the application details, Mr. Bennett moved approval, seconded by Ms. Hutchinson, and without objection, Item 4(D) was approved to be recommended to Joint Legislative Committee on the Budget for final approval of back supplemental pay of \$4,549.29 effective September 28, 2011 to June 30, 2012.

Other Business:

Base Pay Requirement

Ms. Lapeze explained since it had been discussed at a previous meeting that the base pay for eligibility appeared to be relatively low, Treasury's Fiscal Control staff had prepared an analysis of average salary paid to deputy sheriffs in various parishes, which was distributed. Mr. Bennett stated it needed to be determined if the base minimum salary for eligibility was set by law or if it was a board decision to establish that minimum salary. Mr. Bennett also stated it would be beneficial to obtain the minimum base pay for Firefighters and Municipal Police. Ms. Lapeze advised the board that she would collect additional information for distribution at the next board meeting.

Electronic Database for Deputy Supplemental Sheriff Pay Program

Ms. Lapeze explained planning had begun at State Treasurer's office to implement a database to electronically track all information relative to the Deputy Supplemental Sheriff Pay program and to provide each parish with the ability to electronically submit monthly reports. Ms. Lapeze stated that as the development effort progressed, she would provide status reports and would offer board members an opportunity to review reports and provide feedback.



**MINUTES
DEPUTY SHERIFFS' SUPPLEMENTAL PAY BOARD
MEETING OF MARCH 07, 2013
CITY PLAZA I BUILDING
445 NORTH BOULEVARD
7th FLOOR CONFERENCE ROOM**

On the motion of the Chair, seconded by Ms. Hutchinson, and without objection, the meeting was adjourned.

(Eligibility Determination Synopsis for each applicant is available at State Treasurer's Office.)